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Survey Acceptance Policy

As of August 1st, 2007, the Recording Department in the Mason County Auditor's Office will be reviewing all Mylar maps for up to two business days before recording. After recording we will mail the receipt along with an 8 ½" by 11" copy of your recorded map, complete with volume and page numbers, to the surveyor.

During this review process, we will be ensuring that any Mylar conforms to the recording requirements as stated in WAC 332-130.

The following are the requirements we will be reviewing the Mylar for:

First page of Mylar must have:

- ☐ Section, Township & Range
- ☐ Completed and signed Surveyor's Certificate
- ☐ Surveyor's seal w/signature and date
- ☐ Auditor's Certificate

Multi-page maps:

- ☐ Surveyor's seal w/signature and date signed on each page

All pages must have:

- ☐ 2" margin on the left
- ☐ At least ½" margin on all others

Legibility for scanning:

- ☐ No color
- ☐ No words or number obscured by lines, cross-hatching or shading
- ☐ Text must be .08 inches or larger
- ☐ Line widths must be no smaller than .008 inches
- ☐ Uniform contrast – throughout mylar

Lines must be the same thickness (no light lines or very dark lines)